

2024 Emissions Reporting Updates and Reminders

2024 air emissions inventories are due April 1, 2025. Reporting is done through [SLEIS](#), and training material can be accessed on the SLEIS homepage. Here are some reminders and key updates for reporting this year.

Emission Inventory Reminder

Change in Ownership – It is the responsibility of the seller to submit [DEQ Form 100-883](#) no later than 30 days following the change in ownership; this includes facilities registered under Permit By Rule during non-reporting years. Oklahoma law and DEQ rules are clear that the current owner/operator of a facility is responsible for the submission of the annual emissions inventories and for paying the annual operating fees, including inventories and fees from prior year emissions. We encourage companies to review their facility lists as early as possible and complete any administrative changes that have not been submitted and processed.

Emission Inventory Updates

The Oklahoma Department of Environmental Quality received an Exchange Network Grant from U.S. EPA to enhance SLEIS. The following enhancements will be available for use when reporting 2024 emissions. Please watch our two new [videos](#) for more information on SLEIS enhancements.

- The addition of a copy and paste (clone) feature of emission units, processes, pollutants, controls, and release points from one facility to another, or within the same facility.
- There are two new reports on the Batch Processes page.
 - Facility Summary – Cueing off the reporting year selected, this report includes your list of facilities, showing the annual operating status, permit number, and other information for each facility.
 - Emissions Summary by Facility – Cueing off the reporting year selected, this report shows your list of facilities, and the annual *saved* emissions amounts at each facility. Among other things, users can use this report to check over reported emissions before submission.
- Reporting a facility as Permanently Shutdown in SLEIS now automatically includes a request to terminate the air permit. When the Responsible Official (RO) initiates the submission process in SLEIS, a list of facilities reported as Permanently Shutdown in the inventory will be displayed towards the bottom of the Submission Agreements page. There are two new agreement items for the RO, as circled in the screenshot at the end of this section below. If the RO does not want to terminate the air permit, they need to select Cancel, return to the facility inventory and update all statuses to Temporarily Shutdown.
- Oil and Gas (O&G) Facility Category, API/US Well Number, and SIC have all been moved from the Additional Information tab to the Facility Tab within the Facility module. There is now interconnected quality assurance between the oil and gas fields and the NAICS code.
 - If a NAICS code within the O&G sector is used, then the O&G Facility Category cannot be Not Applicable.
 - If the O&G Facility Category is Oil/NG Well Site, then an API/US Well number is required.
 - If Not Applicable is chosen for the O&G Facility Category, then no API/US Well number should be entered and the NAICS cannot be within the O&G Sector.
- API numbers are required to start with “35” and have 10 digits.

- The status year field will now be cleared when a status changes. This applies to all places that have a status and status year – facility, emission unit, release point, control device, and unit process. If you change statuses, you will need to enter the applicable year for the new status. As a reminder, if you submit data using the template spreadsheet, all status changes must be updated in SLEIS prior to downloading the template.
- The annual throughput field now requires a > 0 amount. If a process has no throughput, either set the unit process to Permanently Shutdown, Temporarily Shutdown or uncheck the “Process is Reported” field.
- All Operating or Temporarily Shutdown emission units, release points and control devices must have a related unit process. The user will receive a validation error if they have unconnected records.
- Single facility ProcessEmissions and Processes template files now contain more descriptive fields to include:
 - Report Year, Company ID, Company Name, Facility ID, Facility Name
- When a pollutant *within* the VOC or PM category is reported, you must report the pollutant VOC or PM-10, respectively. For example, if you report Benzene, then you must also report VOC.
- When PM-2.5 is reported, you must also report PM-10.
- An edit history is available for user records.

2023 Emissions Report

In Process

Submission Agreements

By selecting the “Continue” button below, I acknowledge, understand, and agree as follows:

- This Electronic Reporting System (“System”) has been established by the Oklahoma Department of Environmental Quality (“DEQ”) for the use of businesses or entities required to file reports or other data pursuant to the laws and rules of DEQ and pertaining to matters under the jurisdiction of DEQ
- I am a duly authorized representative of the business or entity submitting an electronic record or data to DEQ, and I have the authority to submit said records and/or data on behalf of the facility I am representing.
- I agree that use of this System combined with the user login and password to sign the submission document constitutes an electronic signature equivalent to my written signature. I have reviewed the electronic report being submitted in its entirety and agree to the validity, accuracy, and completeness of the information contained within it to the best of my knowledge. I certify, based on information and belief formed after reasonable inquiry, the statements and information in the document are true, accurate, and complete.
- I am free to discontinue this transaction by selecting “Cancel”; otherwise, the records will be submitted to the DEQ, and the transaction will be complete.
- If any facilities are populated below, I certify that all of the Permanently Shutdown facilities listed below had no emissions at any time during the reporting year and that all remaining permits for these facilities should be terminated effective December 31st of the reporting year. If the facility had no emissions for the reporting year, but I do not want to terminate the permit, then I will select “Cancel” and change the operating status of the facility to Temporarily Shutdown.
- If any facilities are populated below, I further certify that these Permanently Shutdown facilities listed below are not Permit Exempt or De Minimis. If a facility listed below operated for the reporting year, but I believe it was Permit Exempt or De Minimis, then I will select “Cancel” and contact DEQ.

Permanently Shutdown Facilities

Company Identifier	Company Name	Facility Identifier	Facility Name	Status
4446	TEST - OK DEQ AQ COMPANY - C	20967	TEST - GENERIC OIL AND GAS 8	Permanently Shutdown (2023)

Cancel
Continue



Air Quality Division
Emission Inventory Section
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2024 Permit by Rule (PBR) Reporting – Only facilities that obtained registration under a PBR during 2024 will be required to report a 2024 inventory. Note, the goal of the PBR reporting schedule is to capture the initial inventory for the facility, so if the newly permitted facility didn't begin operating until 2025 then the facility would report "Not Yet Built" for the facility operating status in 2024, and then report their initial inventory for 2025. Also of note, please report any PBR facility change of ownerships within 30 days of sale.

Annual Operating Fees – The Title V fee rate will be \$48.90 per ton and the minor rate will be \$36.50 per ton of regulated air pollutant for 2025. Annual Operating Fee Invoices will be mailed July 1, 2025, and payments are due by July 31, 2025. When calculating annual operating fees for facilities that are registered under Permit by Rule, the last reported inventory emission amounts are used.