The Oklahoma Computer Equipment Recovery Act (Act) became effective on January 1, 2009. Pursuant to O.S. § 27A 2-11-605(H) and no later than March 1 of each year, each manufacturer shall submit a report to the Department of Environmental Quality (DEQ). The Act may be found on DEQ’s website at the following URL: <https://www.deq.ok.gov/land-protection-division/recycling/computer-equipment-recycling/manufacturers-of-electronic-waste/>. To remain in compliance with the Act, manufacturers should submit this form and associated statement of sales documents, if applicable, to DEQ no later than March 1 of each year.

1. **Basic Information:**

|  |  |
| --- | --- |
| Date Submitted |  |
| Manufacturer Represented |  |
| Reporting Year (Jan1-Dec31) |  |
| Mailing Address |  |
| Contact Name |  |
| Contact Email |  |

1. **Are you a Major or Minor manufacturer, or neither?**

Choose one:

Major Manufacturer (sells, produces, or imports 1,000 or more covered devices per year)

Minor Manufacturer (sells, produces, or imports between 51 and 999 covered devices per year)

* If Minor, please provide a signed copy of the appropriate attached statement.

Neither minor nor major (sells, produces, or imports no more than 50 covered devices per year)

* If Neither, do you plan to sell, produce, or import covered devices next year? Yes No
* If Neither, please provide a signed copy of the appropriate attached statement.

1. **Provide a summary of your currently implemented recovery program, listing any notable program or contact changes. You may include attachments.**
2. **Please provide the link to your electronic waste program from the manufacturer’s website (not the recycler’s website), and instructions on how to get to this site from the manufacturer’s homepage.**
3. **Fill out the following table for location and dates of all collection events held during the reporting year. If no events were held, please state this:**

|  |  |  |
| --- | --- | --- |
| Location | Date | Amount Collected |
|  |  |  |
|  |  |  |
|  |  |  |

1. **What is the total weight, in pounds, of covered devices collected?**
2. **Please list all your devices and brands that apply to the Oklahoma Computer Equipment Recovery Act.**
3. **Please describe which brands your company accepts for recycling:**

Only your own brands

Any other brands on a trade-in basis

Any brands

Other

Please explain:

1. I hereby certify that all information provided is accurate to the best of my knowledge and that collection and recovery of all covered devices complies with the provisions of Section 9 of the Oklahoma Computer Equipment Recovery Act. Section 9 states all covered devices collected shall be recovered in a manner that is in compliance with all applicable federal, state, and local laws.

**Signature Required: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Preferably, submit this report electronically to: [OCERA.Reporting@deq.ok.gov](mailto:OCERA.Reporting@deq.ok.gov) using the Subject Line, “[Manufacturer’s Name] CY24 OCERA Annual Report”

If necessary, mail this report to: Cat Ecker

Land Protection Division

707 North Robinson, PO Box 1677

Oklahoma City, OK 73101-1677

(405) 702-5119

<https://www.deq.ok.gov/land-protection-division/recycling/computer-equipment-recycling/manufacturers-of-electronic-waste/>

**Neither Minor nor Major Manufacturer Statement of Sales**

Regarding O.S. § 27A 2-11-605, the Oklahoma Computer Equipment Recovery Act and state statues:

I, \_\_\_\_\_\_[Name]\_\_\_\_\_\_\_\_, of \_\_\_\_\_\_[Entity]\_\_\_\_\_\_\_\_ certify that \_\_\_\_[Manufacturer]\_\_\_\_ did not sell, produce, or import more than 50 covered devices, including internet offerings, in Oklahoma during the reporting calendar year.

Therefore, \_[manufacturer] \_ does not fall under the categories of Minor Manufacturer nor Major Manufacturer and is not obliged to pay a Manufacturer’s annual fee for the reporting calendar year.

Signature Required: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Minor Manufacturer Statement of Sales**

Regarding O.S. § 27A 2-11-605, the Oklahoma Computer Equipment Recovery Act and state statues:

I, \_\_\_\_\_\_[Name]\_\_\_\_\_\_\_\_, of \_\_\_\_\_\_[Entity]\_\_\_\_\_\_\_\_ certify that \_\_\_\_[Manufacturer]\_\_\_\_ sold, produced, or imported between 51 and 999 covered devices, including internet offerings, in Oklahoma during the reporting calendar year.

Therefore, \_\_\_[Manufacturer] \_\_\_ is considered a Minor Manufacturer and is obliged to pay the Minor Manufacturer’s annual fee for the reporting calendar year.

Signature Required: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_